



# *Bible School*

LEADERSHIP TRAINING PROGRAMME 2023/24  
Information for Canadian Students

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## I. Fees

**A. JULY 5, 2023** - The Capernwray Harbour Office will be open. Remember that a \$1,000 non-refundable deposit is due to secure your place in Bible School. Allowable changes can be made at Registration, if needed. Reminder: all fees are charitable for Canadians.

Payment can be received by:

- Payment through secure online link provided in separate email (titled "Pay Your Deposit Here")
- Cheque: sent before due date (made payable to: Torchbearers Capernwray Canada Society)
- E-transfer: send to [accounting@capernwray.ca](mailto:accounting@capernwray.ca) with a note as to the student name
- Credit card information: call Office with details. We are happy to receive payments through Visa, Visa-Debit, MasterCard and American Express.

**B. SEPTEMBER 12, 2023** - The balance of \$15,900 tuition is due. Refer to your acceptance letter regarding which Payment Plan Option you chose.

We recommend that students consider making their registration payments in advance of Registration Day in order to help their arrival process go as smoothly as possible. Payments can be made at any time by phoning the Office with credit card details, using the emailed link for credit card payment, or by sending an e-transfer.

Bring to Registration the names (first, middle initial, & last) and addresses of all individuals to be tax receipted for Tuition payments.

Pre-authorized Debit is available for post-dated tuition payments. Please bring a void cheque to Registration or have your bank account information available.

*\*\*\*Ensure that you are aware of your **daily/monthly** charge or withdrawal limits to avoid surprises at Registration. It is recommended that you advise your credit card company ahead of time of the amount that will be processed, specifically on Registration Day.*

## C. INCLUDED IN TUITION

All study tools and books are included in the total tuition cost. Students will receive these on Registration Day. Each student will also receive a yearbook at the end of the year.

## 2. Additional Expenses

### A. BUDGET

A suggested budget for spending money is \$250-\$300 per month for Bible School. This would be to cover expenses such as ferry tickets, laundry, personal toiletries, personal entertainment, etc. However, this can vary depending upon personal choices made with personal time. If bringing a personal vehicle to Bible School, please note this can result in a significant increase in monthly expenses.

### B. OUTDOOR VENTURE WEEKENDS



There will be optional outdoor "Venture" trips during the first 3 weekends following Registration. Each student will have the opportunity to sign up for one venture on a 'first-come, first-served basis' at Registration. Venture trips will be further explained, chosen and paid for on Registration Day. Please refer to the emailed pamphlet for descriptions. Cost: \$250 plus GST.

### C. YEAREND MINISTRY TRIPS

After Commencement, there may be several proposed, **optional** ministry possibilities, both national and international. Further details will be given in December with applications due after Christmas Break.

## 3. Programme Dates

**We ask that you maintain your commitment to this year of Bible School by not arranging additional holidays, allowing yourself to attend the complete course.**

### Arrival and Departure Dates

Leadership Training Programme:

***Tuesday, September 12, 2023 to Thursday, April 18, 2024 (morning)***

### Christmas Break

*Departure*

***Thursday, December 14, 2023***

(earliest ferry is 6:00 am)

*Return*

***Sunday, January 14, 2024***

12:30, 2:05, 3:50 pm ferry to Thetis Island

## Mid-Term Breaks

### Departure

**Thursday, October 26, 2023**

1:25pm ferry from Thetis

### Return

**Monday, October 30, 2023**

3:50pm ferry from Chemainus to Thetis

### Departure

**Thursday, February 29, 2024**

1:25pm ferry from Thetis

### Return

**Monday, March 4, 2024**

3:50pm ferry from Chemainus to Thetis

There will be Commencement Celebrations upon completion of the Bible School year. Details to be announced in the New Year.

## 4. Registration Day

It is very important that you arrive on time for Registration and Orientation.

Plan to take one of the following ferries departing from Chemainus to Thetis Island on **Tuesday, September 12, 2023:**

**8:35am, 10:10am, 12:30pm, 2:05pm, or 3:50pm**

**In order to best facilitate health and safety, as well as a smooth registration process, we would request the following...**



i) We encourage you to plan your travel to arrive as early as possible on Registration Day.

iii) If family or friends are accompanying students to Thetis Island, they will need to register in advance by contacting our Office and [signing our online waiver form](#). (1-250-246-9440 or [chbc@capernwray.ca](mailto:chbc@capernwray.ca)).

iv) Students will need to arrive with all necessary identification and financial details to complete registration in person. If there are items that need to be attended to by persons other than the student on their behalf, these arrangements should be made through our Main Office with the Bible School Registrar Department in advance of Registration Day by phone or email.

v) Registration will take place inside the Main Hall Sun Room.

## 5. E-Signature Required

We request that all students read, fill out, and submit the following policy. If you have already done so, thank you! If you have yet to do so, please click the waiver below.

- [Registration/Waiver](#)

## 6. Travel & Breaks



### A. BC FERRIES

BC Ferries: [Chemainus / Thetis Island Schedule](#)

*An adapted version for viewing the Chemainus to Thetis Island sailings is provided as an email attachment.*

BC Ferries Experience Cards (tickets) are available for purchase at the Chemainus Toll Booth. For further information, go to: [www.bcferrries.com](http://www.bcferrries.com).

### B. SEAIR SEAPLANES

The quickest and most convenient way to travel from Vancouver to Thetis Island is by floatplane. SeAir Seaplanes is able to provide a **student rate** for Capernway Harbour students. For further information, go to: [www.seairseaplanes.com](http://www.seairseaplanes.com) or phone: 604-273-8900 or 1-800-447-3247. Please note: the cost of your flight is non-refundable if cancelled within 12 hours of your departure.

If flying with SeAir Seaplanes, please make SeAir aware of the amount of luggage you will be travelling with. SeAir has a baggage weight limit of 35lbs. Anything exceeding 35lbs, students will be charged \$1/lb.

Christmas Break: please note that due to unreliable weather in the winter, it would NOT be recommended to book a floatplane departing for the Christmas Break. If the floatplane is unable to fly, students risk the chance of missing their Vancouver flight connections.

### C. BREAKS

For our Mid-Term Breaks and Christmas Break, we will be able to provide transportation through the hire of a local chartered bus company. This bus will be able to provide both drop off and pick ups for students from the Victoria & Nanaimo Airports, as well as Ferry Terminals. *Please refer to the emailed attachment for further information.*

All students must leave the Bible School over Mid-Term and Christmas Break. **Should students need assistance with plans, do let the Office know.**

## 7. Health & Safety

Your health and safety, and that of our staff and visiting guest lecturers, are of the utmost importance to us. We have and will continue to ensure that the highest level of safety precautions are taken for those entrusted to our care.

All aspects of community life, classes, recreation, fellowship and outreach are continually taken into consideration and addressed appropriately to meet and exceed best practices.

## 8. Personal Property & Packing Tips

Storage space is limited so plan your wardrobe to fit into two (2) drawers and one foot (1') of hanging space. Some hangers are provided. Plan carefully and reduce the number of clothing items you bring. It is important that you consider that shared space takes careful planning.

### SUGGESTED ITEMS TO BRING

#### CLOTHING

JACKET (Waterproof)

SWIMSUIT

SET OF WORK CLOTHES

- clothes and footwear that could get dirty

WARM CLOTHING

- suitable for damp weather

DRESS CLOTHING FOR SUNDAY

- dress pants/khakis, jacket/sweater, shirt & tie for men
- dress/skirt/dress pants for women
- dress shoes

#### MISC.

NASB BIBLE

NOTEBOOKS

PENS

FLASHLIGHT

UMBRELLA/RAINWEAR

TOWELS

LAUNDRY BAG

LAUNDRY DETERGENT (High Efficiency)

SLEEPING BAG

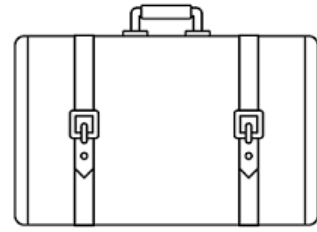
SLEEPING MAT (optional)

ELECTRONIC DEVICE (Tablet, iPad, or Laptop)

MUSICAL INSTRUMENTS (optional)

**PLEASE LIMIT STORAGE CONTAINERS. SPACE IS LIMITED**

## A. PACKING TIPS



- Arrangements are made for the storage of luggage.
- Candles are considered a fire hazard and not permitted.
- Remember to bring a sleeping bag for Venture trips. A sleeping mat is also recommended though optional.
- Bedding is provided, including a pillow and comforter. If bringing personal bedding from home, it will be each individual's responsibility to launder them regularly.
- Each student must provide their own towels.
- Students may bring a hairdryer and curling iron/straightener. Kettles are also welcome. Do not bring additional appliances.
- There is no facility for food storage or food prep in accommodations.
- Do not plan to use Command Hooks in accommodations. White sticky tack is permitted. \*All damage will be repaired and charged appropriately.
- Students may enjoy and appreciate having a bicycle or scooter on campus.
- Students are welcome to bring musical instruments (guitars, violins, djembes, etc). However, large items such as keyboards and drum kits exceed space available.
- No air-soft guns permitted.
- There are coin operated washing machines and dryers available on campus. Loonies can be purchased from our coin machine or onsite store. Plan to use laundry detergent that is High Efficiency, as it works best with our machines. We encourage students to bring a personal laundry bag.



## 9. Miscellaneous

### A. MAILING ADDRESS

<b>CANADA POST:</b> Student Mailing address is as follows: Student Name c/o Capernwray Harbour Box 110 Thetis Island BC V0R 2Y0 Canada	<b>COURIER:</b> <b>Only</b> use if shipping by courier (FedEx, Purolator, etc.): Student Name c/o Capernwray Harbour McBrides Service Station 9616 Chemainus Road Chemainus BC V0R 1K0 Canada
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### B. MEDICAL

Have any medical or dental appointments done at home before Bible School begins. Consider making arrangements for current medical conditions and necessary follow up care virtually or during Christmas and Mid-Term Breaks.

Students should bring their own personal supply of vitamins, cold and pain medications.

All students should have their personal provincial health care cards with them on Registration Day.

### C. TECHNOLOGY

Students can use a notebook/binder or a laptop/tablet to take notes based on personal preference.

All assignments will be submitted and marked digitally using an online platform called Moodle. Students will need to have an appropriate computer or tablet (Mac or PC) available to them for the duration of the Bible School programme. Cell phones are not an appropriate device for this purpose.

Wi-Fi internet access is available in our Lecture Hall, Study Loft, and Orchard Room areas throughout the day during set student hours. Further details will be available at Registration.

**\*\* We do ask LTS to have an appropriate cellular plan for the year  
as it is vital to be accessible by staff.  
Please plan on pursuing this before arrival. \*\***



## **D. SPECIAL DIETS**

For those requiring a special diet due to medical reasons, they must process this with the Registrar Department *before* arrival. Consideration will be given as to whether our Kitchen Staff can accommodate the student's dietary needs.

For some special diets, such as gluten and dairy free, a \$900 surcharge will be applied at Registration.

## **E. 100% COURSE LOAD**

Do not plan for outside work commitments or online courses while attending Bible School. Our programme is a 100% course load, including community life dynamics throughout the week and weekends. Additional commitments would be a distraction from the focus and purpose of this special time set aside.



## **F. CONNECTING WITH STUDENTS**

Students' personal information is secure. If you are looking to travel with others, please post this request on the Bible School 23/24 Facebook Group for the student body to respond to.

## **G. MORE INFORMATION**

Have you looked at our [website](#)? There is so much information available there! Please take a look, as many details regarding Community Life, Weekly Schedules, and curriculum are highlighted on our website.

**PLEASE DO NOT HESITATE TO EMAIL OR PHONE IF YOU  
HAVE ANY QUESTIONS OR CONCERNS.**

Capernwray Harbour Bible Centre  
Thetis Island BC V0R 2Y0 CANADA  
Ph. 250.246.9440 or 1.888.224.5681 Fx. 250.246.3201  
[registrar@capernwray.ca](mailto:registrar@capernwray.ca)  
[www.capernwray.ca](http://www.capernwray.ca)