



Bible School

ONE YEAR PROGRAMME 2023/24

Information for USA and International Students

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1. Study Permit

All Non-Canadian students must obtain a Study Permit for their time at Bible School. Students must include on their Study Permit Capernwray Harbour's DLI# (Designated Learning Institution Number) and associated DLI name, as follows:

DLI Name: Torchbearers Capernwray Canada Society DLI#: 019361274462

USA: In order to obtain your Study Permit, please present your documentation to the Immigration Officers when you enter Canada either by car or plane. **You will apply for this at your port of entry into Canada;** you do not need to apply for this beforehand.

Documentation includes:

- 1) letter of acceptance
- 2) letter for immigration
- 3) proof of finance (eg: letter from bank)
- 4) passport

All Other Foreign Students: Please make application for your Study Permit through the Canadian Citizenship and Immigration website: www.cic.gc.ca. *Please send us a copy of your application as well as supporting documents for review before submitting, as it is very important.*

You must have a Study Permit before entering Canada and we require all students have their Study Permits processed and in hand by August 15, 2023. The application process takes approximately 7 weeks. A Canadian Study Permit costs approx. \$150CAD (subject to change).

For further information, please refer to the CIC (Citizenship & Immigration Canada) website (<http://www.cic.gc.ca>) or contact Capernwray Harbour's Main Office.

2. Fees

A. JULY 5, 2023 – The Capernwray Harbour Office will be open. Remember that a \$1,000 non-refundable deposit is due to secure your place in Bible School. Allowable changes can be made at Registration, if needed.

Payment can be received by:

- Payment through secure online link provided in separate email (titled "Pay Your Deposit Here")
- Credit card information: call Office with details. We are happy to receive payments through Visa, Visa-Debit, MasterCard and American Express.

B. SEPTEMBER 15, 2023 - The balance of \$16,400 tuition is due. Refer to your acceptance letter regarding which Payment Plan Option you chose.

Bring to Registration the names (first, middle initial, & last) and addresses of all individuals to be tax receipted for Tuition payments.

We recommend that students consider making their registration payments in advance of Registration Day in order to help their arrival process go as smoothly as possible. Payments can be made at any time by phoning the Office with credit card details or by using a secure link for a credit card payment that will be sent out at a later date, via email.

Pre-authorized Debit is available for post-dated tuition payments. Please bring a void cheque or have your bank account information available.

C. BANK TRANSFER - Your deposit and the balance of your fees can be directly transferred to our bank account.

Bank Transfer Information:

Bank:	CIBC Port Place	
	109-650 Terminal Avenue	
	Nanaimo BC V9R 5E2	
Routing #:	001000040	
Bank Transit #:	00040	Institution #: 010
Account #:	8910618	Swift Code: CIBCCATT
Payable to:	Torchbearers Capernwray Canada Society (not Capernwray Harbour)	

We recommend using "Wise" as an easy, low-cost, online option for transferring fees to us: www.wise.com. The above bank transfer information contains all the details you would need to enter.

If you wish to transfer fees directly from your bank, please indicate your name when transfer is made and add \$15CAD to cover the bank handling fee. Also, please advise us by phone or e-mail when the transfer is done and include the total amount you transferred.

D. PAYMENT

We accept Visa, Visa-Debit, MasterCard and American Express as a means of payment, in which the currency exchange happens directly through the credit card.

***Ensure that you are aware of your **daily/monthly** charge or withdrawal limits so there will not be any surprises at Registration. It is recommended that you advise your credit card company ahead of time of the amount that will be processed, specifically on Registration Day.*

E. INCLUDED IN TUITION

All study tools and books are included in the total tuition cost. Students will receive these on Registration Day, including a paperback NASB Bible. Each student will also receive a yearbook at the end of the year.

3. *Additional Expenses*

A. BUDGET

A suggested budget for spending money is \$250-\$300 per month for Bible School. This would be to cover expenses such as ferry tickets, laundry, personal toiletries, personal entertainment, etc. However, this can vary depending upon personal choices made with personal time. If bringing a personal vehicle to Bible School, please note this can result in a significant increase in monthly expenses.

B. OUTDOOR VENTURE WEEKENDS



There will be optional outdoor "Venture" trips during the first 3 weekends following Registration. Each student will have the opportunity to sign up for one venture on a 'first-come, first-served basis' at Registration. Venture trips will be further explained, chosen and paid for on Registration Day. Please refer to the emailed pamphlet for descriptions. Cost: \$250 plus GST.

C. YEAREND MINISTRY TRIPS

After Commencement, there may be several proposed, **optional** ministry possibilities, both national and international. Further details will be given in December with applications due after Christmas Break.

D. MEDICAL INSURANCE

All non-Canadians are eligible for the Province of BC's universal health care plan, "Medical Services Plan of BC". For accessibility, coverage, and cost reasons, this plan is the preferred insurance for Capernwray Harbour's non-Canadian students. The total fee for private health insurance for the first three months must be paid in full to Capernwray Harbour at registration. The fees for Medical Services Plan of BC (MSP) for the remainder of the year will be billed directly to the student by the Province of BC and must be paid monthly. The total cost of the medical insurance for the complete Bible School year is approximately \$700 CAD. *This is available upon arrival to Capernwray Harbour.**

All students must have medical insurance coverage. The most comprehensive plan is available in Canada. Documentation of medical plan coverage MUST be presented upon arrival to Capernway Harbour.

4. Programme Dates

We ask that you maintain your commitment to this year of Bible School by not arranging additional holidays, allowing yourself to attend the complete course.

Arrival and Departure Dates

One Year Programme: **Friday, September 15, 2023 to Thursday, April 18, 2024 (morning)**

Christmas Break

Departure

Thursday, December 14, 2023

(earliest ferry is 6:00 am)

Return

Sunday, January 14, 2024

12:30, 2:05, 3:50 pm ferry to Thetis Island

Mid-Term Breaks

Departure

Thursday, October 26, 2023

1:25pm ferry from Thetis

Return

Monday, October 30, 2023

3:50pm ferry from Chemainus to Thetis

Departure

Thursday, February 29, 2024

1:25pm ferry from Thetis

Return

Monday, March 4, 2024

3:50pm ferry from Chemainus to Thetis

Commencement Celebrations will be held on Wednesday, April 17, 2024 throughout the afternoon. Details to be announced in the New Year.

5. Registration Day

It is very important that you arrive on time for Registration and Orientation. Plan to take one of the following ferries departing from Chemainus to Thetis Island on **Friday, September 15, 2023:**

8:20am, 9:45am, 12:45pm, 2:20pm, or 4:05pm



In order to best facilitate health and safety, as well as a smooth registration process, we would request the following...

- i) We encourage you to plan your travel to arrive as early as possible on Registration Day, in order to stagger ferry traffic.
- ii) Should there be students who will be dropped off in Chemainus, assistance and support will be available. A Capernwray Harbour staff member and Second Year student will be at the ferry terminal to assist and direct.
- iii) If family or friends are accompanying students to Thetis Island, they will need to register in advance by contacting our Office and [signing our online waiver form](#). (1-250-246-9440 or chbc@capernwray.ca). Staff will be present to assist students and guests; giving direction upon arrival.
- iv) Students will need to arrive with all necessary identification, financial details, **and Study Permits** to complete registration in person. If there are items that need to be attended to by persons other than the student on their behalf, these arrangements should be made through our Main Office with the Bible School Registrar Department *in advance* of Registration Day by phone or email.
- v) Registration will take place inside the Foyer and Lecture Hall.

6. E-Signature Required

We request that all students read, fill out, and submit the following policy. If you have already done so, thank you! If you have yet to do so, please click the waiver below.

- [Registration/Waiver](#)

7. Travel & Breaks



A. BC FERRIES

BC Ferries: [Chemainus / Thetis Island Schedule](#)

An adapted version for viewing the Chemainus to Thetis Island sailings is provided as an email attachment.

BC Ferries Experience Cards (tickets) are available for purchase at the Chemainus Toll Booth. For further information, go to: www.bcferrries.com.

B. SEAIR SEAPLANES

The quickest and most convenient way to travel from Vancouver to Thetis Island is by floatplane. SeAir Seaplanes is able to provide a **student rate** for Capernwray Harbour students. For further information, go to: www.seairseaplanes.com or phone: 604-273-8900 or 1-800-447-3247. Please note: the cost of your flight is non-refundable if cancelled within 12 hours of your departure.

If flying with SeAir Seaplanes, please make SeAir aware of the amount of luggage you will be travelling with. SeAir has a baggage weight limit of 35lbs. Anything exceeding 35lbs, students will be charged \$1/lb.

Christmas Break: please note that due to unreliable weather in the winter, it would NOT be recommended to book a floatplane departing for the Christmas Break. If the floatplane is unable to fly, students risk the chance of missing their Vancouver flight connections.

C. BREAKS

For our Mid-Term Breaks and Christmas Break, we will be able to provide transportation through the hire of a local chartered bus company. This bus will be able to provide both drop off and pick ups for students from the Victoria & Nanaimo Airports, as well as Ferry Terminals. *Please refer to the emailed attachment for further information.*

All students must leave the Bible School over Mid-Term and Christmas Break. **Should students need assistance with plans, do let the Office know.**

8. Health & Safety

Your health and safety, and that of our staff and visiting guest lecturers, are of the utmost importance to us. We have and will continue to ensure that the highest level of safety precautions are taken for those entrusted to our care.

All aspects of community life, classes, recreation, fellowship and outreach are continually taken into consideration and addressed appropriately to meet and exceed best practices.

9. Personal Property & Packing Tips

Storage space is limited so plan your wardrobe to fit into two (2) drawers and one foot (1') of hanging space. Some hangers are provided. Plan carefully and reduce the number of clothing items you bring. It is important that you consider that shared space takes careful planning.

SUGGESTED ITEMS TO BRING

CLOTHING

JACKET (Waterproof)

SWIMSUIT

SET OF WORK CLOTHES

- clothes and footwear that could get dirty

WARM CLOTHING

- suitable for damp weather

DRESS CLOTHING FOR SUNDAY

- dress pants/khakis, jacket/sweater, shirt & tie for men
- dress/skirt/dress pants for women
- dress shoes

MISC.

NASB BIBLE (will receive a paperback copy on Registration Day)

NOTEBOOKS

PENS

FLASHLIGHT

UMBRELLA/RAINWEAR

TOWELS

LAUNDRY BAG

LAUNDRY DETERGENT (High Efficiency)

SLEEPING BAG

SLEEPING MAT (optional)

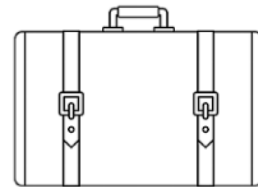
ELECTRONIC DEVICE (Tablet, iPad, or Laptop)

MUSICAL INSTRUMENTS (optional)

PLEASE LIMIT STORAGE CONTAINERS. SPACE IS LIMITED

A. PACKING TIPS

- Arrangements are made for the storage of luggage.
- Candles are considered a fire hazard and not permitted.
- Remember to bring a sleeping bag for Venture trips. However, should it be too big to bring with you, there is a possibility of borrowing one. A sleeping mat is also recommended though optional.
- Bedding is provided, including a pillow and comforter. If bringing personal bedding from home, it will be each individual's responsibility to launder them regularly.
- Each student must provide their own towels.
- Students may bring a hairdryer and curling iron/straightener. Kettles are also welcome. Do not bring additional appliances.



- For students outside of North America, it might be helpful to bring an adapter for charging your electronic devices. The standard voltage supply in Canada is 120V.
- There is no facility for food storage or food prep in accommodations.
- Do not plan to use Command Hooks in accommodations. White sticky tack is permitted. *All damage will be repaired and charged appropriately.
- Students may enjoy and appreciate having a bicycle or scooter on campus.
- Students are welcome to bring musical instruments (guitars, violins, djembes, etc). However, large items such as keyboards and drum kits exceed space available.
- No air-soft guns permitted.
- There are coin operated washing machines and dryers available on campus. Loonies can be purchased from our coin machine or onsite store. Plan to use laundry detergent that is High Efficiency, as it works best with our machines. We encourage students to bring a personal laundry bag.

10. *Miscellaneous*

A. MAILING ADDRESS

<p>CANADA POST: Student Mailing address is as follows: Student Name c/o Capernwray Harbour Box 110 Thetis Island BC V0R 2Y0 Canada</p>	<p>COURIER: <u>Only</u> use if shipping by courier (FedEx, Purolator, etc.): Student Name c/o Capernwray Harbour McBrides Service Station 9616 Chemainus Road Chemainus BC V0R 1K0 Canada</p>
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B. MEDICAL

Have any medical or dental appointments done at home before Bible School begins. Consider making arrangements for current medical conditions and necessary follow up care virtually or during Christmas Break. Students should bring their own personal supply of vitamins, cold and pain medications. *All students should have their personal provincial health care cards with them on Registration Day.*



C. TECHNOLOGY

Students can use a notebook/binder or a laptop/tablet to take notes based on personal preference.

All assignments will be submitted and marked digitally using an online platform called Moodle. Students will need to have an appropriate computer or tablet (Mac or PC) available to them for the duration of the Bible School programme. Cell phones are not an appropriate device for this purpose.

Wi-Fi internet access is available in our Lecture Hall, Study Loft, and Orchard Room areas throughout the day during set student hours. Further details will be available at Registration.

For cell phone service, check with your local mobility service provider for plans and service coverage in Canada. Should you consider getting a Canadian SIM card and phone number during your stay in Canada, please let us know and we will be happy to point you in the right direction.

D. SPECIAL DIETS

For those requiring a special diet due to medical reasons, they must process this with the Registrar Department *before* arrival. Consideration will be given as to whether our Kitchen Staff can accommodate the student's dietary needs. **For some special diets, such as gluten and dairy free, a \$900 surcharge will be applied at Registration.**

E. 100% COURSE LOAD

Do not plan for outside work commitments or online courses while attending Bible School. Our programme is a 100% course load, including community life dynamics throughout the week and weekends. Additional commitments would be a distraction from the focus and purpose of this special time set aside.

F. CONNECTING WITH STUDENTS

Students' personal information is secure. If you are looking to travel with others, please post this request on the Bible School 23/24 Facebook Group for the student body to respond to.

G. MORE INFORMATION

Have you looked at our [website](#)? There is so much information available there! Please take a look, as many details regarding Community Life, Weekly Schedules, and curriculum are highlighted on our website.

PLEASE DO NOT HESITATE TO EMAIL OR PHONE IF YOU HAVE ANY QUESTIONS OR CONCERNS.