

# GUEST SERVICES & FACILITIES

<b>ATM</b>	An ATM is located in the angled closet in the Lecture Hall Foyer and is available for use during the day. There is a change machine located in the laundry room in the basement of the Main Hall Building.
<b>DAMAGES</b>	Please report any items not working properly in accommodations/facilities, repairs needed or damages to our Main Office either by phone or email (250-246-9440; 1-888-224-5681; chbc@capernwray.ca).
<b>EMERGENCIES</b>	See any Capernwray Harbour Staff Member for basic first aid needs or to be directed to a first aid attendant. In case of a life or limb emergency, please call <b>911</b> and follow the emergency instructions posted in the accommodations and public buildings. Thetis Island is equipped with a well-trained first responders unit.
<b>LAUNDRY</b>	Coin operated laundry facilities are located in the basement of the Main Hall building (follow paved sidewalk on Pump House side of the Main Hall to the basement stairs). Cost = \$1 per wash and \$1 per dry. Please note that there are Main Hall washing machines reserved for housekeeping at specified times.
<b>LIGHTS</b>	There are individual bed lights in all accommodations. A majority of the property foot paths are lit at night and automatically turn on.
<b>MAIL</b>	There is an outgoing mail slot located beneath the mailboxes in the Main Hall Sunroom. Stamps and envelopes can be purchased at the Pump House, as well as postcards and photo cards. Packages can be weighed in the Main Office to determine the correct postage needed.
<b>OFFICE SERVICES</b>	Office services such as printing, sending or receiving faxes, scanning, photocopying and general information are available at the Main Office during office hours. Please enquire by calling or emailing the Office (250-246-9440; 1-888-224-5681; chbc@capernwray.ca)
<b>RECREATION</b>	Recreational Activities available: Sand Volleyball Court, Frisbee Golf, Gaga Ball, 9 Square, Forest Trails, Soccer, Baseball Equipment, Playground, Fitness Room (maps and sports equipment available in Sunroom equipment closet). Instructions and supplies provided in equipment closet.
<b>SNACKS &amp; SPECIALTY DRINKS</b>	Specialty Coffees available anytime at the coin operated coffee machine in the Lecture Hall Foyer and in the Pump House when open. Snack Vending Machine located in the Lecture Hall Foyer. The Pump House provides you with a variety of snacks, beverages, books & other amenities.
<b>SMOKING/FIRE</b>	No smoking ANYWHERE on property. No open flame, lighting of candles, lanterns etc. in accommodation or around the property at any time. Fire extinguishers are located in each accommodation. Please be diligent to reduce all potential fire hazards.
<b>WASHROOMS</b>	Public washrooms (other than those in accommodations) are located in the Main Hall Sunroom and next to the Lecture Hall Foyer entrance.
<b>WIFI</b>	WiFi is available in the Study Loft, Orchard Room and Lecture Hall. Access code available from Main Office.